

# TRAINING NOTES



State of Maryland

Department of Public Safety and Correctional Services

Martin O'Malley, Governor, Anthony G. Brown, Lt. Governor  
Gary D. Maynard, Secretary

## Maryland Police and Correctional Training Commissions

Charles W. Rapp, Executive Director

6852 4th Street, Sykesville, Maryland 21784-7433 410-875-3400 e-Mail: [info@pctc.state.md.us](mailto:info@pctc.state.md.us)

V/TTY VIA MARYLAND RELAY SERVICE 800-735-2258

November 2011 Volume 38, Number 4

*From the Office of the Executive Director*

## EXECUTIVE SUMMARY

Law Enforcement and Public Safety have experienced numerous challenges in 2011 that have compelled all of us to seek unique and distinctive ways to improve how we deliver our services. The Maryland Police & Correctional Training Commissions (MPCTC) staff is no stranger to reduced budgets, decreasing resources, and increasing demands. However, through the exceptional creative and innovative efforts of our state government employees, we have created numerous opportunities to provide essential training services that ensure quality public safety training throughout the State.

Here are a few of the excellent programs and services that the MPCTC provided over the last year.

The Maryland Community Crime Prevention Institute conducted training for both the private and public sectors in Allegany, Anne Arundel, Baltimore, Carroll, Garrett, Harford, Howard, Montgomery, Prince George's, and Worcester counties. Programming also extended beyond our local borders to such international sites as Bahrain, Germany, and Kazakhstan, and to a Chinese delegation. Topics included "Community Gang Awareness Training for Trainers," "Residential Crime Prevention," "Commercial Crime Prevention," "Current Trends VI," "What's Happening Now....," "Current Trends VII, the 2nd Decade," "Community Policing," and "DARE In-service Training."

The new Leadership & Development Institute (LDI) made its official debut on July 1, 2011; LDI encompasses the programs formerly provided by the PCTC Executive Development Institute, the PDTD Executive and Leadership Development Unit, Administrative Support Staff Training, and the PCTC First Line Supervisor and Administrator programs. Since its inception, LDI has created two new programs, "Administrative Excellence Training" and "Foundation of Leadership," while training approximately 365 supervisor, manager, and executive level public safety employees. In addition, this new Institute has provided training to international government clients

through our Department's MOU with the U.S. State Department.

The Police Entrance Level Training Program (PELTP) is now collaborating with the Community Colleges of Baltimore County to provide college professors to teach "Constitutional Law," "Criminal Law" and "English Composition" to our PELTP students. They have also begun on-line testing for all examinations, thereby saving time for both staff and students and reducing supply costs.

The Police Training Unit (PTU) has developed a new, two-week class entitled "Fundamentals of Criminal Investigations" that brings together subject matter experts from many Maryland police agencies to teach specialized topics. The PTU, in cooperation with the FBI, expanded the number of training classes being offered by MPCTC. Among the most popular training classes were "Salafi Ideology," "Death Investigations," and "Child Kidnapping."

The Correctional Training Unit (CTU) consolidated to incorporate the Correctional Entry Level Training Program, the Department of Public Safety & Correctional Services firearm ranges, and in-service programs. By making these structural changes, the CTU has augmented the duties of the unit staff and instituted some

*continued on page 4*

### Inside ...

Lead Article .....	1
Commission Membership and Agency Staff.....	2
D.A.R.E.....	3
LiveScan Fingerprinting Services .....	4
We Want to Know .....	4
MCCPI Update .....	5
Digest of Criminal Laws.....	6
Lodging at the Public Safety Education and Training Center.....	6
Police and Corrections Memorabilia.....	7
Certification Unit Update.....	8
Leadership Development .....	8
Video-Conferencing.....	9
Approved Training-Police.....	10
Approved Training-Corrections.....	13
A Change to Training Notes.....	13

**CORRECTIONAL TRAINING COMMISSION**

Gary D. Maynard, Chair  
Secretary,  
Department of Public Safety  
and Correctional Services

Douglas F. Gansler  
Attorney General  
*Represented by:* Stuart M. Nathan  
Assistant Attorney General

Sam Abed, Secretary  
Department of Juvenile Services

Sheriff Timothy Cameron  
President  
Maryland Sheriffs' Association

Patricia Vale, Director  
Division of Parole and Probation

J. Michael Stouffer, Commissioner  
Division of Correction

John Nattans, President  
Maryland Criminal Justice Association

Dr. Reginald Avery, President  
Coppin State University  
*Represented by:* Dr Beverly O'Bryant

Mary Lou McDonough  
President, Maryland Correctional  
Administrators Association

Mitch Allen, Chief  
Training and Staff Development  
Federal Bureau of Prisons

**Regional Representatives**

LaMonte E. Cooke, Vice-Chair  
Queen Anne's County  
Department of Corrections

Deborah J. Richardson  
Baltimore County  
Department of Corrections

Wallis Norman  
Department of Juvenile Services

**POLICE TRAINING COMMISSION**

Col. Marcus L. Brown, Chair  
Superintendent,  
Department of State Police

Gary D. Maynard, Secretary  
Department of Public Safety  
and Correctional Services

Douglas F. Gansler  
Attorney General  
*Represented by:*  
Stuart M. Nathan  
Assistant Attorney General

Richard A. McFeely  
Special Agent-in-Charge  
Federal Bureau of Investigation

Sheriff Timothy Cameron  
President  
Maryland Sheriffs' Association  
*Represented by:*  
Sheriff Ken Tregoning

John A. Bartlett, Jr., President  
State Fraternal Order of Police

Chief William J. McMahon  
President  
Maryland Chiefs of Police Assoc. Chair

Dr. William E. Kirwan  
Chancellor  
University System of Maryland  
*Represented by:* Dr. Sally Simpson

Thomas Simpson  
President  
Maryland Law Enforcement Officers,  
Inc.

Frederick H. Bealefeld, III  
Commissioner  
Baltimore Police Department

Chief Douglas K.Holland  
Chair, Maryland Municipal League  
Police Executive Association

Lt. Robin E. Roberts, President  
Eastern Shore Police Association

**Regional Representatives**

Chief Bernadette DiPino , Vice Chair  
Ocean City Police Department

Chief Larry M. Brownlee  
Maryland National Capital  
Park Police - Prince George's County

Chief Charles Hinnant  
Cumberland Police Department

**AGENCYSTAFF**

**Office of the Executive Director**  
Executive Director - Charles W. Rapp  
Executive Asst. - Celeste Keim  
.....410.875.3603 Fax: 410.875.3500

Deputy Director - Albert Liebno, Jr.....410.875.3602  
Admin. Asst. - Ann Kochanski.....410.875.3601  
Asst. Attorney General - Tamal Banton.....410.875.3570  
Paralegal - Stacey Felder.....410.875.3571  
Policy Manager - Thomas C. Smith.....410.875.3605

**Administrative & Support Services**  
Program Manager - James K. Hamrick.....410.875.3401  
Facility Manager - Kathleen Gossard.....410.875.3543  
Fiscal Administrator - Michele Cohen.....410.875.3564  
Technical Services Administrator  
- Daniel Setzer.....410.875.3466

**Certification Unit**  
Certification Administrator - Sally Reier.....410.875.3604  
Certification Supervisor - Robert Anderson...410.875.3451  
Certification Officer - Paul Hajek.....410.875.3524

**Community Corrections Training**  
Administrator - Gene Farmer.....410.875.3435

**Community Crime Prevention Institute**  
Administrator - Patricia Sill  
Admin. Asst. - Joyce Gary...410.875.3425 800.303.8802

**Correctional Training**  
Administrator - Jane Sachs.....410.875.3568  
Project Coordinator - Mark Radcliff.....410.875.3509  
Entrance Level Training  
Captain - Deborah Smith.....410.875.3508  
Northern Regional Captain - Nicholas Hill.....240.420.3170  
Southern Regional Captain - Violet Jackson...410.875.3489  
Central Regional Captain - Sherris Mundell...410.875.3468  
Certification Coordinator Captain  
- Tracey Hyatt.....410.875.3485

**Driver Training Center**  
Administrator - Dan Dazzo  
Admin. Asst. - Roslyn Corbin.....410.549.5732  
Fax: 410.549.5710

**Drug Abuse Resistance Education (D.A.R.E.)**  
State D.A.R.E. Coordinator - Claude Nelson....410.875.3426

**Firearms Training Center**  
Range Master - Michael Mullin  
Admin. Asst. - Deborah Kowalski.....410.552.6300  
Fax: 410.552.4615

**Law Enforcement Training**  
Administrator - Dennis Murphey.....410.875.3580  
Police Entrance Level Training  
- John Wisniewsk.....410.875.3444

**Leadership Development Institute**  
Program Manager - Michael A. Jackson.....410.875.3562

**Physical Training Center**  
Program Coordinator - Rick Harding.....410.875.3626

**Research & Development**  
Administrator - Michael A. Helm.....410.875.3501

**Vehicle Stop Data Analysis Unit**  
Administrator - James Durner.....410.552.6927  
Fax: 410.549.5710

**TRAINING NOTES**

Training Notes is available online at <http://mdle.net/tnotes.htm>

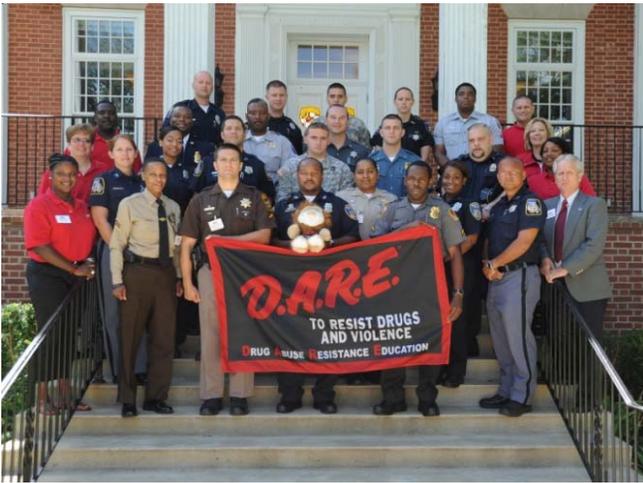
TRAINING NOTES is published bimonthly by the Maryland Police and Correctional Training Commissions and is distributed to all law enforcement and correctional units in the state. Single copies are available by special request. Please include first class postage.



EXECUTIVE DIRECTOR.....CHARLES W. RAPP  
EDITOR.....HELEN MASHBAUM  
ART DIRECTOR, PHOTOGRAPHER.....LEWIS PINDELL

## Drug Abuse Resistance Education

by Claude Nelson, Maryland D.A.R.E. Coordinator's Office



The Maryland D.A.R.E. Training Center conducted its annual D.A.R.E. Officer Training between August 21 – September 2, 2011. Twenty-one instructors completed the intensive course and were certified. Seventeen officers represented ten Maryland agencies, while four officers participated from Ohio, Pennsylvania, and West Virginia. The course was approved for 80 hours of in-service credits.

New partner agencies for D.A.R.E. programming in Maryland are the University of Maryland at Baltimore Police and the Prince George's County Police. Chief Antonio Williams of the UMB Police was the keynote speaker for the September 2nd graduation.

Earlier this past spring, the Maryland D.A.R.E. Training Center conducted a three-day in-service training for over 100 D.A.R.E. instructors from 37 Maryland agencies that re-certified them for another year of D.A.R.E. programs. The April 19-21, 2011 event was held at the Holiday Inn Oceanfront Resort and Conference Center in Ocean City. Fifteen hours of police in-service were approved.

At the request of the North Carolina State D.A.R.E. Coordinator, Ann Thacker of MPCTC traveled to and assisted the North Carolina Justice Academy with their D.A.R.E. Officer Training in August 2011. As a result, a new class of D.A.R.E. instructors was certified for the Tar Heel state.



Pictured are Claude Nelson and His Excellency Sheik Abdulla Al-Khalifa, Governor of the Southern Province.

At the invitation of D.A.R.E. America and D.A.R.E. International, our State D.A.R.E. Coordinator, Claude Nelson, has thus far participated in three out-of-country D.A.R.E. Officer Training events in 2011. After a diplomatic meeting in Washington, DC with

a Provincial Governor from Bahrain where they discussed a plan to start D.A.R.E. in the island kingdom of Bahrain, Claude was requested by its government to participate in the training of Bahrain's first class of D.A.R.E. instructors in January 2011.



In June 2011, Claude assisted D.A.R.E. International in a two-week training to certify a class of Kazakhstan National Police as D.A.R.E. instructors for the start of their new D.A.R.E. program. The training took place in the capitol city of Astana. A part of the old Soviet Union, Kazakhstan is the seventh largest country in the world and is located in the Siberian region.

Working with the U.S. Embassy in Astana, Claude was able to make presentations to a youth camp as well as several



groups of college students studying American Culture.

Most recently, Mr. Nelson returned from Spangdahlem Air Force Base in Germany where he assisted in the certification training of 29 new D.A.R.E. instructors for the U.S. military between September 12-23, 2011. D.A.R.E. is taught by military police and security forces in all Department of Defense Dependent Schools (DODDS) on U.S. military bases overseas. Spangdahlem is a small village in the Mosel River Valley region of southwestern Germany. This was the third DODDS training in Germany in which Claude has participated on his own time.

In November 2011, Claude is scheduled to travel to Brazil to assist D.A.R.E. International with a Training of Trainers. Outside of the U.S., Brazil has the largest D.A.R.E. program in the world. The country conducts its own D.A.R.E. Officer Training programs but their training staff must be trained and certified by D.A.R.E. International.

continued from page 1

## EXECUTIVE SUMMARY

essential personnel and operational standards that elevate the quality of training provided to correctional staff across the State of MD.

This consolidation has also helped to identify and rectify internal State compliance issues while simultaneously laying the foundation for an international partnership with the U.S. Department of State, International Narcotics Law Enforcement Unit to conduct training programs for public safety agencies in neighboring countries.

The Community Supervision Unit conducted training for approximately 2,448 students who were part of the Division of Parole & Probation in-service and entry-level training Academy and the Monitor Academy as well as an International Academy for both the Republic of Georgia and Mexico.

The Technology Services unit is on the forefront of application development. Currently, class registration is available via the Internet and applications that allow police and correctional departments to report in-service and weapons training are being developed. These applications will

be able to record student training grades in real time and provide reports to track an officer's certifications status.

In 2011, the Firearms Training Facility (FTF) provided training to approximately 5,950 individuals that spanned more than 3,400 training hours. The courses included five Firearms Instructor Schools, three Patrol Rifle Schools, three Entrance Level Training Programs, one Counter-Sniper School, and one annual in-service. FTF also made the facility available to outside organizations who hosted the Colt AR-15 Armorer, the Remington Shotgun Armorer, and the Remington 700 Rifle Armorer, the Sig Sauer Pistol Armorer, and two Glock Pistol Armorer programs. This provided the opportunity for eight municipalities, three sheriffs' offices, ten federal agencies, and nine state agencies and colleges to receive firearms training during this year.

This year's challenges have not kept us from our mission to provide excellent training. I look forward to our continued partnerships with public safety professionals to overcome difficult challenges in 2012 and to ensure the best service and protection for the citizens of Maryland.



### LiveScan Fingerprinting Services at the PSETC

The Police and Correctional Training Commissions (PCTC) continues to offer LiveScan fingerprinting services to Maryland public safety agencies and to State agencies for employment purposes. Criminal record checks for State employment applicants and for public safety personnel are available at no charge to the requesting agency.

Advance notice is preferred so that we may assure speedy processing of applicants. Please call 410-875-3403 prior to coming. PCTC is providing this service as a part of our continuing commitment to serve the public safety community and the citizens of Maryland.



Have you developed helpful techniques for managing your training requirements?

Do you have any tips or tricks of the trade that make your duties easier?

Would you like to share your knowledge and experience with Training Notes readers all over the state?

Training Notes invites articles from our readers that demonstrate novel solutions to problems that are common to all training managers. Please take a few minutes to share your creativity and hard-earned wisdom with others in this feature of our publication.

Send your article to Helen Mashbaum at [HRMashbaum@dpscs.state.md.us](mailto:HRMashbaum@dpscs.state.md.us).

---

**MARYLAND COMMUNITY CRIME  
PREVENTION INSTITUTE  
MCCPI UPDATE**

---

*by Patricia L. Sill, Administrator*

---

**2011 GOVERNOR'S CRIME  
PREVENTION AWARDS**

The Awards Subcommittee of the Maryland Community Crime Prevention Institute met recently to review the nominations submitted from throughout the State of Maryland for the 2011 Governor's Crime Prevention Awards. After an extensive screening process, the Subcommittee selected the departments, individuals, and programs that met the criteria for recognition by the Governor. In 2011, there were fifty-five (55) award recipients, representing a cross-section of private citizens, community groups, businesses, the military, faith-based organizations, colleges and universities, law enforcement/correctional officers, and law enforcement agencies from throughout Maryland, each of whom has made outstanding contributions to the furtherance of crime prevention programming.

Recipients were honored for activities such as volunteering with the auxiliary police; working with youth through efforts such as Charles County's Teen Court, Carroll County Camp C.O.P.S. (Courage to be Outstanding with Pride and Self Confidence), Baltimore County's Youth Leadership Academy; D.A.R.E., (Drug Abuse Resistance Education), Frederick City's Police Activities League (PAL), and G.R.E.A.T. (Gang Resistance Education and Training) Programs, McGruff presentations, "Shop with A Cop" for underprivileged children, and Pocomoke City's "Save the Youth" program, involvement in the Crime Solvers organization, focusing on protection of citizens and their property through numerous Community, Crime Watch, and Campus Safety Programs; involvement in National Night Out; the RAPID (Regional Automated Property Information Data Base) which monitors pawn shop transactions in Howard County; public service announcements; and the Rape Aggression Defense Program (RAD) for female students at several Maryland colleges; prevention of illegal contraband and identification of Security Threat Groups at Wicomico County Department of Corrections; addressing the issues of seniors through presentations on Home Improvement Scams and Senior Frauds and Cons; Queen Anne's County "Seniors on the Move" program; involvement with local Triads and SALT (Senior and Law Enforcement Together) Councils; and Project Lifesaver; promoting public awareness of the dangers of underage drinking through Howard County's "Fake ID-Real Problem" program and addressing the problem of forged and fraudulent prescriptions through cooperation with pharmacists at Walgreen's, CVS, and Drug City Pharmacies in Baltimore County; providing crime prevention training to both civilians and law enforcement on numerous crime

prevention topics, including Personal Safety, Domestic Violence, Neighborhood and Business Watch, Operation Identification, Car Theft and Carjacking, Workplace Violence, Identity Theft, etc.

Nineteen (19) agencies submitted winning nominations, representing all geographic areas of Maryland, from Frostburg in Western Maryland to Pocomoke City on the Eastern Shore, from Baltimore City and Central Maryland to Charles County in Southern Maryland. Two communities, Pocomoke City and the C.S.A.F.E. Hope Community in Cambridge, were honored for their development/continuance of comprehensive community-based anti-crime strategies in Maryland. Also, four law enforcement officers from the Baltimore County Police Department received awards for the performance of residential and/or commercial security surveys in their communities.

A ceremony with an awards presentation and a luncheon were held. Along with the Institute, co-sponsors of this event are the Maryland Department of Public Safety and Correctional Services, the Maryland Police and Correctional Training Commissions, and the Maryland Crime Prevention Association.

The Governor's Crime Prevention Awards is now in its 32nd year, and since its inception in 1980, over 3,000 awards have been presented. For additional information on the Awards Program or for a list of the 2011 recipients, please contact MCCPI at 410-875-3425.

In addition to congratulating this year's winners, MCCPI would like to recognize the members of the 2011 Awards Subcommittee for their invaluable work in making this program a success. Members of this year's Subcommittee are as follows:

Sgt. Carl Klapaska,  
**Anne Arundel County Police Department**  
Co-Chair

Lt. Bruce Miller  
**Johns Hopkins University**  
**Campus Safety and Security Department**  
Co-Chair

PFC Terrence Benn  
**Howard County**  
**Police Department**

Ms. Connie Gray  
**Charles County Sheriff's Office**

Ms. Judy Hallman  
**MD State Triad/SALT Network**  
Citizen Representative

Cpl. Jim Holsinger  
**Washington County Sheriff's Office**

Lt. Dawn Jessa  
**Baltimore Police Department**

Officer Dan Lane  
**Gaithersburg Police Department**

*continued on page 6*

## CURRENT TRENDS CRIME PREVENTION TRAINING PROGRAM

MCCPI will be offering more sessions of “*Current Trends VII: The 2nd Decade*” in 2012. Topics in this program include Homeland Security, Victims’ Rights, Crime Prevention Update, Deviant Criminal Sexual Behavior, Sexting, Human Trafficking, and a Crime Prevention Review.

For more information on the *Current Trends* training, contact Bruce Lohr at 410-875-3422 or [blohr@dpscs.state.md.us](mailto:blohr@dpscs.state.md.us).

## COMMUNITY GANG AWARENESS TRAINING OF TRAINERS

MCCPI is continuing to offer its two-day Community Gang Awareness Training of Trainers. The course is designed for those tasked with training others in their community and/or place of employment. It is geared toward those whose jobs or day-to-day activities may potentially bring them into contact with gang members; e.g., law enforcement, health care professionals, counselors, etc.

Topics include Why Youth Join Gangs, Gang Identification, History of Gangs, Gang Culture, Recruitment, Consequences of Gang Involvement, How to Recognize Youth Gang Involvement, and How to Prevent Youth Gang Involvement.

Contact George Mathews at 410-875-3429 for more information on this program.

## SAFETY BROCHURES AVAILABLE

The Institute has limited amounts of free brochures available on topics such as personal safety, crime prevention for children, safety for seniors, commercial security, crime prevention in the workplace, identity theft, cybersafety for children, vehicle theft prevention, gangs, etc. A complete listing of brochures is available from MCCPI. Contact us at 410-875-3425.

## 2011 Digest of Criminal Laws

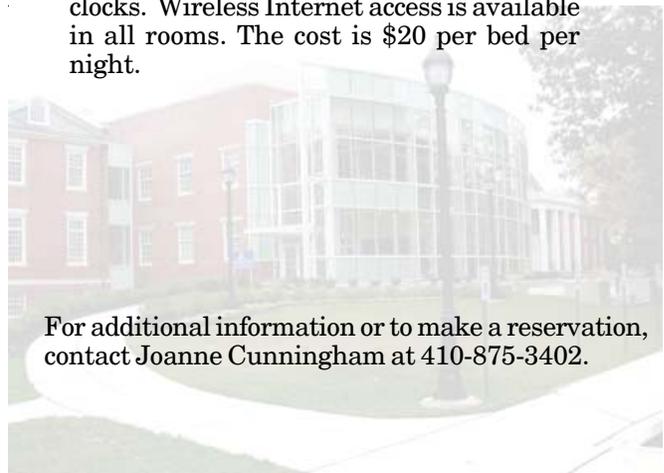
The *2011 Digest* will be available after the first of the year. The price remains at \$5.00 per copy. Order forms are available on [MDLE.net](http://MDLE.net) (scroll to the bottom and click on *Digest of Criminal Laws*).

Payment to PCTC may be made by credit card, money order, or check. You may fax order forms to 410-875-3975 or e-mail them to [jmcunningham@dpscs.state.md.us](mailto:jmcunningham@dpscs.state.md.us).

Most orders will be mailed or sent via UPS. Larger orders will need to be picked up. For additional information, contact Joanne Cunningham at 410-875-3402.

## AFFORDABLE LODGING AT THE PUBLIC SAFETY EDUCATION AND TRAINING CENTER

Dormitory style rooms are available Sunday-Thursday nights for personnel attending training at the Public Safety Education and Training Center, including the Firearms and Driver Training Facilities. Both single and double occupancy rooms are available. Each room has a private bath and all are equipped with telephones, televisions, and radio alarm clocks. Wireless Internet access is available in all rooms. The cost is \$20 per bed per night.



For additional information or to make a reservation, contact Joanne Cunningham at 410-875-3402.



Training Notes is available online at <http://mdle.net/tnotes.htm>

Problem Solver | Maryland.gov | Online Services | State Agencies | Phone Directory

**MARYLAND** DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES

AGENT

Search

Email Friend print page

HOME ABOUT DPSCS INITIATIVES CORRECTIONS PAROLE & PROBATION PRETRIAL DETENTION & SERVICES

**QUICK LINKS**

**PUBLIC SERVICES**

- Fingerprinting Services
- Background Checks
- Expungements
- Victim Services
- Firearms Safety Training
- Open Parole Hearings

**MARYLAND CORRECTIONAL ENTERPRISES**

**NEWS/PRESS**

**PUBLICATIONS/STATS/RESEARCH**

**MARYLAND POLICE & CORRECTIONAL TRAINING COMMISSIONS**

- Cell Phone Detection/Jamming Demonstration

**PARTNER ORGANIZATIONS**

- Maryland Sheriffs' Association
- Maryland Chiefs of Police Association
- Maryland Correctional Administrators

**MDLE.net**

MDLE.net is the extranet system of the Maryland Police and Correctional Training Commissions. For information concerning this service, contact Dan Setzer at 410-875-3466

**Training Notes**

**The Electronic Newsletter of the Police and Correctional Training Commissions**  
Charles Rapp, Executive Director

Recent issues are available in Portable Document Format allowing exact reproduction of the original publications. To view or print these documents you will require the Adobe Acrobat Reader which is available at no cost.

[Search Entire Training Notes Archive](#)  
This search function will take several moments to load.

**Volume 37 (2010) (PDF) Search >>**

- Number 6: November - December, 2010
- Number 5: September - October, 2010
- Training Notes Survey Questionnaire, September-October 2010
- Number 4: July - August, 2010
- Number 3: May - June, 2010
- Number 2: March - April, 2010
- Number 1: January - February, 2010

**Volume 36 (2009) (PDF) Search >>**

- Five additional legal cases (not included in the September/October 2009 issue of Training Notes) have been posted on MDLE.net for your review.

## CERTIFICATION UNIT UPDATE

by Sally Reiter, Certification Unit Head

The Certification Unit recently welcomed Mr. Robert Anderson and Mr. Paul Hajek to our staff. Mr. Anderson joins our staff as the Certification Supervisor with oversight responsibilities for the processing of applications for certification (AFCs), instructor certification, program approvals, and notice of personnel action (NPA) forms. He brings with him a wealth of law enforcement and training experience from having served as an officer with the Baltimore City Police Department and as an instructor with the MPCTC Entry Level Police Training Program. Mr. Anderson may be contacted at [rhanderson@dpscs.state.md.us](mailto:rhanderson@dpscs.state.md.us) and 410-875-3541.

Mr. Hajek joins our staff as the Compliance Officer and is responsible for conducting audits and ensuring compliance with the Commissions' selection and training standards. Mr. Hajek brings substantial law enforcement and training experience to our unit, having served as an officer with the Howard County Police Department and with the training units of the MPCTC and the Maryland Emergency Management Agency (MEMA). He may be contacted at [pnhajek@dpscs.state.md.us](mailto:pnhajek@dpscs.state.md.us) and 410-875-3524.

Additional staffing changes included Ms. Ashley Lohr's move to the Correctional Entrance Level Training Academy to serve as the Academy registrar and Ms. Susan Hansen's move to the Facilities Unit to serve as the unit's

administrative assistant. The Certification unit appreciates the many contributions of Ms. Lohr and Ms. Hansen and extends best wishes to them in their new roles.

While there have been several staffing changes within the Certification unit, it is still business as usual. We want to remind agencies that training and weapons qualifications are accepted throughout the year and do not have to be held until year-end for submission. Electronic training and weapons text files that are exported from Skills Manager may be submitted as e-mail attachments to [certification@pctc.state.md.us](mailto:certification@pctc.state.md.us). Once processed, Skills Manager import error log reports may be provided to agencies to facilitate the resolution of submission issues as needed.

With the submission of your annual training and weapons qualifications, the Certification unit can provide "preliminary" non-compliance reports to your agency. By reviewing these "preliminary" reports, an agency can identify the training and weapons qualifications needed to ensure your agency's compliance with annual requirements. The Certification unit recently provided agencies with rosters of mandated employees and non-officer status employees via e-mail and requested that this data be reviewed to ensure accuracy. The submission of an NPA form should be used to report personnel actions taken; i.e., separation of employment, assigned to/returned from non-officer status, promotion, demotion, or name changes.

## LEADERSHIP DEVELOPMENT

by Sue McGee, Administrator

LDI has already accomplished several of the goals we originally set. The assessment process of current classes continues with the team analyzing what will work best by evaluating the wide range of available programs. We are developing an individualized approach based on the content and intent of the LDI training sessions. As part of the assessment, minimum standards for presenters and classroom materials will be established in order to ensure that best practices are being utilized and that the needs of participants are being met. For example, the evaluation criteria for a conference workshop will have to be different from the criteria for a multiple-day class. These minimum standards will be applied to class content as well as instructor delivery. Let's all work toward rising above the minimum.

LDI has been approved to receive \$148,846 in federal funds from the Maryland Highway Safety Office for three separate grants.

- |   |                           |                        |                                |
|---|---------------------------|------------------------|--------------------------------|
| • | Monday, October 17, 2011  | 1:00 p.m. – 4:15 p.m.  | Embracing Workplace Change     |
| • | Monday, October 24, 2011  | 9:00 a.m. – 4:00 p.m.  | Creative Problem Solving       |
| • | Monday, October 31, 2011  | 9:00 a.m. – 12:15 p.m. | Getting Organized              |
| • | Monday, November 7, 2011  | 1:00 p.m. – 4:15 p.m.  | Outlook Tips & Tricks          |
| • | Monday, November 14, 2011 | 9:00 a.m. – 12:15 p.m. | Communication in the Workplace |

Until next time...Each One Lead One.

The grants support training for Leadership in Police Organizations; Northwest School of Police Staff and Command; and the Traffic Safety Specialist Program.

Leadership Challenge held its first session on October 25, 2011. The Fall 2011 Leadership Institute Cohort began with a three day session on October 26, 27, and 28, 2011. In addition, a contingency of Mexican law enforcement management personnel will participate in the Administrator Program from November 7, 2011 through November 18, 2011.

The details of the succession planning initiative for Managing for the Future and Correctional Leadership Development are continuing with NIC. More information will follow.

The Pilot Administrative Excellence Training Program began on October 17, 2011. All the sessions were held in room C210, except for the November 7, 2011 session which was held in the large computer lab. The sessions focused on the following areas:

## **VIDEO-CONFERENCING**

We want to remind you about the availability of video-based teleconferencing at the Public Safety Education and Training Center.

We have equipped one of our conference rooms with a state-of-the-art video conferencing system.



This system will allow you to:

- have live, real-time, face-to-face conversations with persons at up to three separate locations;
- record your meeting on VHS tape;
- view documents, displays, and other materials; and
- scan the conference room 180° to bring attendees on-camera.

Video-based teleconferencing can be set up with any user who has an ISDN connection. MPCTC is able to bring these services to you at NO COST other than our costs for the actual line time of your teleconference.

If you or your staff would be interested in a free demonstration of these resources, please contact: Chris Esser, Electronics Technician, at 410-875-3550 or Joanne Cunningham, Registrar, at 410-875-3402.



# APPROVED TRAINING - POLICE

TRAINING PROGRAMS APPROVED BY THE POLICE AND CORRECTIONAL TRAINING COMMISSIONS

"Approval Number" indicates that the program meets the criteria established by the Police Training Commission or the Correctional Training Commission for a mandated course of instruction or in-service training. An approved course number may be used by an agency other than the listed agency if the content and testing strategies are the same and the instruction is provided by a PCTC certified or approved instructor. The accuracy and correctness of the instructional content is the responsibility of the instructor and/or the sponsoring agency and not that of the Police and Correctional Training Commissions.

AGENCY	PROG. APPR#	Course Title	TYPE	HOURS	APPROVED	EXPIRES
All American MD, LLC	P18329	Radar/Lidar and Automated Enforcement	Inservice	20.00	9/26/2011	9/26/2014
Allegany College of Maryland	P18307	Courtroom Testimony	Inservice	4.00	9/14/2011	9/14/2014
Allegany College of Maryland	P18308	Sexual Offenses: Maryland's Legal Approach	Inservice	4.00	9/14/2011	9/14/2014
Annapolis Police	P18054	Type 3 Long Gun	Firearms	0.00	8/12/2011	8/12/2014
Annapolis Police	P18055	Type 3 Long Gun with Auto Capability	Firearms	0.00	8/12/2011	8/12/2014
Anne Arundel County Police	P18322	Session 3 In-Service Training	Inservice	7.00	9/26/2011	9/26/2014
Anne Arundel County Sheriff	P18227	ASP Baton Recertification	Inservice	4.00	7/18/2011	7/18/2014
Anne Arundel County Sheriff	P18249	End User Course for MobileCom/ARS Computer	Inservice	5.00	8/09/2011	8/09/2014
Anne Arundel County Sheriff	P18226	Patrol Response to Active Shooter	Inservice	8.00	7/18/2011	7/18/2014
Anne Arundel County Sheriff	P18229	Sexual Assault Investigations	Inservice	2.00	7/20/2011	7/20/2014
Baltimore City Police Academy	P18253	Entrance Level - Baltimore City Police Academy	Entry Level	1314.50	7/29/2011	7/29/2012
Baltimore City Police Academy	P18369	Entrance Level - Baltimore City Police Department	Entry Level	954.50	9/30/2011	9/30/2012
Baltimore City Police	P18258	Baltimore Police Department Special Operations/K9	Inservice	35.00	8/22/2011	8/22/2014
Baltimore City Police	P18243	Mandatory First Line Administrator School 2011	Administrator	38.00	7/25/2011	7/25/2014
Baltimore City Sheriff	P18062	Enhanced Tactical Training	Inservice	14.00	9/08/2011	9/08/2014
Bel Air Police	P18239	Police Report Writing	Inservice	9.00	8/03/2011	8/03/2014
Bel Air Police	P18238	Project Dog Guide	Inservice	1.00	8/03/2011	8/03/2014
Bel Air Police	P18240	Straight Baton Certification	Inservice	4.00	8/03/2011	8/03/2014
Calvert County Sheriff	P18261	Ethics	Inservice	1.00	8/25/2011	8/25/2014
Cambridge Police	P18306	Maryland Exile & Safe Streets	Inservice	3.00	9/13/2011	9/13/2014
Caroline County Sheriff	P18312	MD EXILE Program - Investigation & Prosecution	Inservice	3.00	9/15/2011	9/15/2014
Carroll Consulting & Training	P18268	Crime Scene Investigation	Inservice	6.00	8/29/2011	8/29/2014
Carroll Consulting & Training	P18271	Criminal Investigation	Inservice	18.00	8/31/2011	8/31/2014
Carroll Consulting & Training	P18273	Eyewitness Evidence	Inservice	6.00	8/31/2011	8/31/2014
Carroll Consulting & Training	P18272	The "Art" of Interrogation	Inservice	6.00	8/31/2011	8/31/2014
Cecil County Sheriff	P18254	Lethality Assessment - A Better Understanding	Inservice	3.00	8/12/2011	8/12/2014
Community Mediation Maryland	P18316	Conflict Resolution	Inservice	6.00	9/19/2011	9/19/2014
Cumberland Police	P18350	Domestic Violence	Inservice	7.00	9/28/2011	9/28/2014
Delmar Police	P18039	Secondary Weapon Day	Firearms	0.00	7/28/2011	7/28/2014
Delmar Police	P18040	Secondary Weapon Low Light	Firearms	0.00	7/28/2011	7/28/2014
DPSCS-IT&CD	P18367	CN1 NCIC/METERS/CJIS CN1 Recertification Course	Inservice	4.00	9/28/2011	9/28/2014
DPSCS-IT&CD	P18366	CN2 NCIC/METERS/CJIS CN2 Recertification Course	Inservice	4.00	9/28/2011	9/28/2014
DPSCS-IT&CD	P18365	CN2-NCIC/METERS/CJIS CN2 Basic Access Course	Inservice	8.00	9/28/2011	9/28/2014
DPSCS-IT&CD	P18368	CN5 NCIC/METERS/CJIS CN5 NCIC Limited Access Cours	Inservice	4.00	9/28/2011	9/28/2014
Eastern Shore Criminal Justice Academy	P18225	Advanced Vehicle Contraband Concealment	Inservice	16.00	7/15/2011	7/15/2014
Eastern Shore Criminal Justice Academy	P18357	Clandestine Laboratory Investigations	Inservice	16.00	10/11/2011	10/11/2014
Eastern Shore Criminal Justice Academy	P18267	Interview, Interrogation & Statement Analysis	Inservice	21.00	8/29/2011	8/29/2014
Eastern Shore Criminal Justice Academy	P18275	Motorcycle Crash Investigation Course	Inservice	40.00	9/01/2011	9/01/2014
Eastern Shore Criminal Justice Academy	P18274	Police Cyclist - Certification School	Inservice	32.00	9/01/2011	9/01/2014
Eastern Shore Criminal Justice Academy	P18293	Risk and Vulnerability Assessments for Rural Commu	Inservice	8.00	9/09/2011	9/09/2014
Eastern Shore Criminal Justice Academy	P18333	Sexual Assault Response Team (SART) Lessons Learne	Inservice	18.00	9/26/2011	9/26/2014
Eastern Shore Criminal Justice Academy	P18230	Street Gangs (Understanding, Recognition and Inter	Inservice	24.00	7/22/2011	7/22/2014
Eastern Shore Criminal Justice Academy	P18319	Winning Violent Encounters	Inservice	21.00	9/19/2011	9/19/2014
Eastern Shore Criminal Justice Academy	P18323	Winning Violent Encounters	Inservice	21.00	9/26/2011	9/26/2014
Easton Police	P18345	Why Teens Kill-Seminar	Inservice	6.00	10/03/2011	10/03/2014
Elkton Police	P18057	Entrance Level Type 3 Long Gun	Firearms	24.00	8/19/2011	8/19/2014
Elkton Police	P18370	Juvenile Violence: Warning Signs	Inservice	6.00	10/21/2011	10/21/2014
Elkton Police	P18317	Report Writing	Inservice	6.00	9/19/2011	9/19/2014
Elkton Police	P18056	Type 3 Long Gun	Firearms	0.00	8/19/2011	8/19/2014
FBI	P18305	FBI Basic Defensive Tactics	Inservice	16.00	9/12/2011	9/12/2014
FORCE Concepts, Inc.	P18341	Documenting the Use of Force	Inservice	16.00	9/28/2011	9/28/2014
Frederick City Police	P18311	2011 General In-Service Training Period 4	Inservice	9.00	9/15/2011	9/15/2014
Frederick City Police	P18061	Annual In-Service	Inservice	9.00	9/08/2011	9/08/2014
Frederick City Police	P18310	General In-Service Training	Inservice	8.00	9/15/2011	9/15/2014
Frederick City Police	P18060	Initial Training	Inservice	9.00	9/08/2011	9/08/2014
Frostburg State University Police	P18242	Calls for Service and Traffic Stops on a College Ca	Inservice	8.00	8/01/2011	8/01/2014
Garrett County Sheriff	P18280	Distraction Devices	Inservice	4.00	9/01/2011	9/01/2014
Garrett County Sheriff	P18279	Doppler Radar - Basic Operations Course	Inservice	8.00	9/01/2011	9/01/2014
Garrett County Sheriff	P18283	FN303 Less Lethal Launcher	Inservice	4.00	9/01/2011	9/01/2014
Garrett County Sheriff	P18281	LT1 Laser Radar Certification	Inservice	8.00	9/01/2011	9/01/2014
Garrett County Sheriff	P18277	METERS/NCIC CN1 Basic Access	Inservice	16.00	9/01/2011	9/01/2014
Garrett County Sheriff	P18285	METERS/NCIC CN2 (Inquire Only)	Inservice	8.00	9/01/2011	9/01/2014



# APPROVED TRAINING - POLICE

TRAINING PROGRAMS APPROVED BY THE POLICE AND CORRECTIONAL TRAINING COMMISSIONS

“Approval Number” indicates that the program meets the criteria established by the Police Training Commission or the Correctional Training Commission for a mandated course of instruction or in-service training. An approved course number may be used by an agency other than the listed agency if the content and testing strategies are the same and the instruction is provided by a PCTC certified or approved instructor. The accuracy and correctness of the instructional content is the responsibility of the instructor and/or the sponsoring agency and not that of the Police and Correctional Training Commissions.

AGENCY	PROG. APPR#	Course Title	TYPE	HOURS	APPROVED	EXPIRES
Garrett County Sheriff	P18284	METERS/NCIC CN3 Re-Certification	Inservice	4.00	9/01/2011	9/01/2014
Garrett County Sheriff	P18278	Oleoresin Capsicum Projectors	Inservice	4.00	9/01/2011	9/01/2014
Garrett County Sheriff	P18276	Stop Stick Training	Inservice	2.00	9/01/2011	9/01/2014
Garrett County Sheriff	P18282	Use and Application of TASER	Inservice	8.00	9/01/2011	9/01/2014
Geocell, LLC	P18320	Cell Phone Investigations Training	Inservice	16.00	9/20/2011	9/20/2014
Greenbelt Police	P18053	Annual In-Service Taser M26, X26	Inservice	4.00	8/12/2011	8/12/2014
Greenbelt Police	P18233	Basic First Aid	Inservice	4.00	7/28/2011	7/28/2014
Greenbelt Police	P18235	CPR/AED	Inservice	3.00	7/28/2011	7/28/2014
Greenbelt Police	P18052	Initial Training Taser M26, X26	Inservice	8.00	8/12/2011	8/12/2014
Greenbelt Police	P18234	Mobile Messaging and Field Reporting	Inservice	8.00	7/28/2011	7/28/2014
Hagerstown Community College	P18364	Child Abuse & Family Violence Summit	Inservice	6.00	10/13/2011	10/13/2014
Hamm & Associates, LLC	P18287	Police Command	Inservice	8.00	9/01/2011	9/01/2014
Harford County Sheriff	P18315	Executive Leadership Program Computers and Electronic Devices as Criminal Evid	Inservice	20.00	9/19/2011	9/19/2014
Howard County Police	P18247	2011 Fall In-service Program	Inservice	2.00	8/09/2011	8/09/2014
Howard County Police	P18248	VASCAR/TRACKER Operators Course	Inservice	4.00	8/09/2011	8/09/2014
Intelligence Consulting Partners, LLC	P18313	Force and Force Safety Officer	Inservice	4.00	9/15/2011	9/15/2014
Kent County Sheriff	P18058	Initial Training	Inservice	6.00	8/22/2011	8/22/2014
Laurel Police	P18241	Less Lethal Flexible Baton Round	Inservice	3.00	8/03/2011	8/03/2014
Maryland Chiefs of Police Association	P18256	2011 MD Chiefs/Sheriff's Training Seminar	Inservice	14.00	8/17/2011	8/17/2012
Maryland Comptroller Field Enforcement	P18064	Annual In-Service	Inservice	2.00	9/08/2011	9/08/2014
Maryland Comptroller Field Enforcement	P18063	Initial Training	Inservice	6.00	9/08/2011	9/08/2014
Maryland Natural Resources Police	P18346	Building Entry and Search	Inservice	6.00	10/03/2011	10/03/2014
Maryland Natural Resources Police	P18347	Commercial Vessel Inspection	Inservice	2.00	10/03/2011	10/03/2014
Maryland Natural Resources Police	P18354	Drug Enforcement and Identification	Inservice	4.00	10/11/2011	10/11/2014
Maryland Natural Resources Police	P18358	Police Radios: Advanced Use	Inservice	2.00	10/11/2011	10/11/2014
Maryland Network Against Domestic Violence	P18270	Predominant Aggressor	Inservice	2.00	8/30/2011	8/30/2014
Maryland State Fire Marshal	P18351	Firearm's - Deadly Force Instruction	Inservice	3.00	10/04/2011	10/04/2014
Maryland State Police	P18337	Cargo Tank Inspection	Inservice	32.00	9/28/2011	9/28/2014
Maryland State Police	P18359	Cargo Tank Inspection	Inservice	32.00	10/12/2011	10/12/2014
Maryland State Police	P18336	General Hazardous Materials	Inservice	40.00	9/28/2011	9/28/2014
Maryland State Police	P18360	General hazardous Materials	Inservice	40.00	10/12/2011	10/12/2014
Maryland State Police	P18362	North American Standard Part A	Inservice	40.00	10/12/2011	10/12/2014
Maryland State Police	P18339	North American Standard Part A	Inservice	40.00	9/28/2011	9/28/2014
Maryland State Police	P18340	North American Standard Part B	Inservice	40.00	9/28/2011	9/28/2014
Maryland State Police	P18363	North American Standard Part B	Inservice	40.00	10/12/2011	10/12/2014
Maryland State Police	P18338	Other Bulk Packaging	Inservice	32.00	9/28/2011	9/28/2014
Maryland State Police	P18355	Other Bulk Packaging	Inservice	32.00	10/12/2011	10/12/2014
Maryland State Police	P18335	Passenger Vehicle Inspection	Inservice	24.00	9/28/2011	9/28/2014
Maryland State Police	P18361	Passenger Vehicle Inspection	Inservice	24.00	10/12/2011	10/12/2014
Maryland State Police	P18356	Recertification/In-Service Training	Inservice	24.00	10/11/2011	10/11/2014
MD Police & Corr. Training Commissions	P18353	2011 Annual Instructors' Conference	Inservice	4.50	10/07/2011	10/07/2012
MD Police & Corr. Training Commissions	P18327	Adjudication of Misconduct	Inservice	6.00	9/26/2011	9/26/2014
MD Police & Corr. Training Commissions	P18343	Cases-Law Enforcement	Inservice	8.00	9/29/2011	9/29/2014
MD Police & Corr. Training Commissions	P18295	Advanced Crisis Communications Strategies	Inservice	8.00	9/29/2011	9/29/2014
MD Police & Corr. Training Commissions	P18294	Awareness and Response to Biological Events	Inservice	8.00	9/09/2011	9/09/2014
MD Police & Corr. Training Commissions	P18223	Awareness and Response to Biological Events T4T	Inservice	8.00	9/09/2011	9/09/2014
MD Police & Corr. Training Commissions	P18223	Community Gang Awareness II	Inservice	6.00	7/14/2011	7/14/2014
MD Police & Corr. Training Commissions	P18289	Current Trends VII: The 2nd Decade	Inservice	12.50	9/09/2011	9/09/2014
MD Police & Corr. Training Commissions	P18325	Dealing with Difficult Employees	Inservice	6.00	9/26/2011	9/26/2014
MD Police & Corr. Training Commissions	P18237	Disciplinary Techniques for Women in Management	Inservice	6.00	8/03/2011	8/03/2014
MD Police & Corr. Training Commissions	P18292	Electronic Media & Investigations	Inservice	21.00	9/09/2011	9/09/2014
MD Police & Corr. Training Commissions	P18297	Emergency Response to Domestic Biological Incident	Inservice	24.00	9/09/2011	9/09/2014
MD Police & Corr. Training Commissions	P18222	Entrance Level - MPCTC	Entry Level	952.00	7/13/2011	7/13/2012
MD Police & Corr. Training Commissions	P18371	First Line Administrator Training	Administrator	70.00	10/21/2011	10/21/2014
MD Police & Corr. Training Commissions	P18255	Foundation of Leadership-Phase III	Inservice	36.00	8/16/2011	8/16/2014
MD Police & Corr. Training Commissions	P18324	Internal Investigations-Law Enforcement	Inservice	6.00	9/26/2011	9/26/2014
MD Police & Corr. Training Commissions	P18342	Interview & Interrogation	Inservice	12.00	9/29/2011	9/29/2014
MD Police & Corr. Training Commissions	P18331	Law Enforcement Emergency Medical Care Course	Inservice	24.00	9/06/2011	9/06/2014
MD Police & Corr. Training Commissions	P18332	Law Enforcement Emergency Medical Care Course-Rece	Inservice	8.00	9/26/2011	9/26/2014
MD Police & Corr. Training Commissions	P18302	Preparedness and Response to Agricultural Terrorism	Inservice	16.00	9/09/2011	9/09/2014
MD Police & Corr. Training Commissions	P18296	Preparing Communities for Agroterrorism	Inservice	8.00	9/09/2011	9/09/2014
MD Police & Corr. Training Commissions	P18298	Preparing Communities for Agroterrorism T4T	Inservice	8.00	9/09/2011	9/09/2014
MD Police & Corr. Training Commissions	P18326	Strategic Planning	Inservice	6.00	9/26/2011	9/26/2014
MD Police & Corr. Trng. Comm. PELT Acad.	P18286	Comparative Compliance - PELTP	Entry Level	340.00	7/26/2011	7/26/2012
Metropolitan Police Department	P18250	Basic Instructor Program	Inservice	35.00	8/11/2011	8/11/2014



# APPROVED TRAINING - POLICE

TRAINING PROGRAMS APPROVED BY THE POLICE AND CORRECTIONAL TRAINING COMMISSIONS

"Approval Number" indicates that the program meets the criteria established by the Police Training Commission or the Correctional Training Commission for a mandated course of instruction or in-service training. An approved course number may be used by an agency other than the listed agency if the content and testing strategies are the same and the instruction is provided by a PCTC certified or approved instructor. The accuracy and correctness of the instructional content is the responsibility of the instructor and/or the sponsoring agency and not that of the Police and Correctional Training Commissions.

AGENCY	PROG.	APPR# Course Title	TYPE	HOURS	APPROVED	EXPIRES
MNCPP - Prince Georges County Division	P18348	Drug Enforcement for Patrol Officers	Inservice	8.00	10/04/2011	10/04/2014
MNCPP - Prince Georges County Division	P18232	Police Mountain Bike School	Inservice	40.00	7/28/2011	7/28/2014
Montgomery County Police Academy	P18246	Entrance Level - Montgomery County Academy	Entry Level	975.00	7/18/2011	7/18/2012
Montgomery County Police	P18288	Leadership in Police Organizations	Inservice	120.00	9/09/2011	9/09/2014
Montgomery County Police	P18041	Type 3 Long Gun	Firearms	0.00	7/28/2011	7/28/2014
NAMI	P18334	NAMI Maryland Annual Education Conference	Inservice	4.00	9/26/2011	9/26/2012
New Carrollton Police	P18266	Basic Low Light Operations	Inservice	8.00	8/29/2011	8/29/2014
New Carrollton Police	P18264	Building Search Tactics	Inservice	4.00	8/29/2011	8/29/2014
New Carrollton Police	P18262	Edged Weapon Defense	Inservice	8.00	8/29/2011	8/29/2014
New Carrollton Police	P18265	Gang Update - Hand Signs	Inservice	2.00	8/29/2011	8/29/2014
New Carrollton Police	P18263	Officer Survival Refresher	Inservice	8.00	8/29/2011	8/29/2014
New Carrollton Police	P18352	Why Teens Kill: Warning Signs, Causes, Triggers	Inservice	8.00	10/06/2011	10/06/2014
Ocean City Police	P18236	Advanced Crime Scene For LEO	Inservice	40.00	8/01/2011	8/01/2014
Ocean City Police	P18328	Hiring the Best: Applicant Interviewing Technique	Inservice	8.00	9/26/2011	9/26/2014
Ocean City Police	P18269	NIMS Multiagency Coordination System	Inservice	3.00	8/30/2011	8/30/2014
Perryville Police	P18228	Guidelines for Use of Stop Sticks	Inservice	2.00	7/20/2011	7/20/2014
Prince George's County Public Schools	P18251	2011 General In-Service Training	Inservice	10.00	8/11/2011	8/11/2014
Prince George's County Sheriff	P18245	Accreditation-An Agency Introduction & Overview	Inservice	0.50	8/08/2011	8/08/2014
Prince George's County Sheriff	P18300	ASP Baton Refresher	Inservice	2.00	9/09/2011	9/09/2014
Prince George's County Sheriff	P18290	CPR/Heartsaver/AED Refresher	Inservice	4.00	9/09/2011	9/09/2014
Prince George's County Sheriff	P18299	Field Training Officer Development Program	Inservice	16.00	9/09/2011	9/09/2014
Prince George's County Sheriff	P18291	Response to Active Shooter	Inservice	8.00	9/09/2011	9/09/2014
Prince George's County Sheriff	P18309	Supervisors Guide to Investigating Complaints and Comparative Compliance - PG Comm. College	Inservice	7.00	9/15/2011	9/15/2014
Prince George's Municipal Police Academy	P18303	Field Training Officer School	Entry Level	160.00	9/09/2011	9/09/2012
Prince George's Municipal Police Academy	P18252	General Reference to Islamic History and Arabic Te	Inservice	30.00	8/11/2011	8/11/2014
Queen Anne's County Sheriff	P18257	Bicycle/Pedestrian Traffic Laws and Updates	Inservice	1.00	8/17/2011	8/17/2014
Rockville Police	P18321	Bloodborne Pathogens	Inservice	1.00	9/26/2011	9/26/2014
Rockville Police	P18231	Officers and the Victim Advocate Working Together	Inservice	1.00	7/26/2011	7/26/2014
Rockville Police	P18349	RCPD Officer & Civilian Staff Mental Illness Train	Inservice	1.00	10/04/2011	10/04/2014
Rockville Police	P18344	Accountability and Crime Reduction Strategies for Jail Management System	Inservice	1.00	10/03/2011	10/03/2014
Salisbury City Police	P18301	Our Detention Center, Our Community	Inservice	4.00	9/09/2011	9/09/2014
Somerset County Detention Center	P18304	Safety in Transporting Inmates	Inservice	4.00	9/12/2011	9/12/2014
Somerset County Detention Center	P18318	Comparative Compliance - SMCJA	Inservice	2.00	9/19/2011	9/19/2014
Somerset County Detention Center	P18330	Entrance Level - Univ. of MD College Park	Entry Level	2.00	9/26/2011	9/26/2014
Southern Maryland Criminal Justice Acad.	P18314	2 Hrs. Firearms Classroom	Entry Level	187.50	9/15/2011	9/15/2012
University of Maryland Police Academy	P18259	30 Rds Fired-In Training	Entry Level	944.00	8/25/2011	8/25/2012
Washington Suburban Sanitary Commission	P18042	2 Hrs. Firearms Classroom In-Service	Firearms	0.00	8/12/2011	8/12/2014
Washington Suburban Sanitary Commission	P18043	30 Rds Fired-In Training	Firearms	2.00	8/12/2011	8/12/2014
Washington Suburban Sanitary Commission	P18045	Entrance Level Handgun with Type 4	Firearms	0.00	8/12/2011	8/12/2014
Washington Suburban Sanitary Commission	P18051	Judgmental	Firearms	42.00	8/12/2011	8/12/2014
Washington Suburban Sanitary Commission	P18044	Primary Weapon Day	Firearms	0.00	8/12/2011	8/12/2014
Washington Suburban Sanitary Commission	P18046	Primary Weapon Low Light	Firearms	0.00	8/12/2011	8/12/2014
Washington Suburban Sanitary Commission	P18049	Secondary Weapon Day	Firearms	0.00	8/12/2011	8/12/2014
Washington Suburban Sanitary Commission	P18050	Secondary Weapon Low Light	Firearms	0.00	8/12/2011	8/12/2014
Washington Suburban Sanitary Commission	P18048	Type 4 Long gun Shotgun	Firearms	0.00	8/12/2011	8/12/2014
Westminster Police	P18038	Annual In-Service Taser M26, X26	Firearms	0.00	8/12/2011	8/12/2014
Westminster Police	P18036	Initial Training Taser M26	Inservice	8.00	7/28/2011	7/28/2014
Westminster Police	P18037	Initial Training Taser X26	Inservice	8.00	7/28/2011	7/28/2014
Wicomico County Sheriff	P18224	Basic RADAR Training in Speed Measurement	Inservice	8.00	7/28/2011	7/28/2014
Wicomico County Sheriff	P18244	Use of Force	Inservice	16.00	7/14/2011	7/14/2014
Worcester County Sheriff	P18059	Initial Training	Inservice	1.00	8/08/2011	8/08/2014
			Inservice	6.00	8/22/2011	8/22/2014



# APPROVED TRAINING - CORRECTIONS

TRAINING PROGRAMS APPROVED BY THE POLICE AND CORRECTIONAL TRAINING COMMISSIONS

“Approval Number” indicates that the program meets the criteria established by the Police Training Commission or the Correctional Training Commission for a mandated course of instruction or in-service training. An approved course number may be used by an agency other than the listed agency if the content and testing strategies are the same and the instruction is provided by a PCTC certified or approved instructor. The accuracy and correctness of the instructional content is the responsibility of the instructor and/or the sponsoring agency and not that of the Police and Correctional Training Commissions.

AGENCY	PROG.	APPR# Course Title	TYPE	HOURS	APPROVED	EXPIRES
DPSCS Corrections	C11557	A Psychodynamic Measure with Forensic Application	Inservice	4.00	9/19/2011	9/19/2014
Queen Anne's County Detention Center	C11542	AED	Inservice	2.00	8/03/2011	8/03/2014
DPSCS Corrections	C11569	American Heart Association First Aid, CPR & AED	Inservice	5.50	9/21/2011	9/21/2014
DPSCS - Correctional Academies	C11530	CELTP - H (FY 2012)	Entry Level	194.00	7/15/2011	7/15/2012
DPSCS - Correctional Academies	C11531	CELTP - H (FY2012)	Entry Level	105.00	7/15/2011	7/15/2012
DPSCS - Correctional Academies	C11535	CELTP - S (FY 2012)	Entry Level	194.00	7/19/2011	7/19/2012
Cecil County Detention Center	C11554	Correctional Officer Bill of Rights	Inservice	2.00	9/12/2011	9/12/2014
Garrett County Detention Center	C11548	Covert Inmate Communications	Inservice	2.00	8/31/2011	8/31/2014
Queen Anne's County Detention Center	C11538	CPR	Inservice	4.00	8/01/2011	8/01/2014
Cecil County Detention Center	C11556	Dealing with the Female Offender	Inservice	2.00	9/12/2011	9/12/2014
DPSCS Corrections	C11528	Defensive Tactics for Non-Custody Staff	Inservice	6.00	7/13/2011	7/13/2014
DPSCS Corrections	C11559	Diagnosis and Treatment Planning Using a Dual Inte	Inservice	7.50	9/19/2011	9/19/2014
Cecil County Detention Center	C11552	Disciplinary Procedures	Inservice	2.00	9/12/2011	9/12/2014
Maryland Division of Parole & Probation	C11571	Driver Improvement	Inservice	3.00	9/26/2011	9/26/2014
Montgomery County Detention Center	C11583	Electronic Monitoring Series	Inservice	7.00	10/05/2011	10/05/2014
Anne Arundel County Dept. of Det. Fac.	C11547	Entrance Level - AA Co. Dept. of Det. Fac. 11-01	Entry Level	238.00	8/26/2011	8/26/2012
Maryland Division of Parole & Probation	C11540	Entrance Level - DDMP Monitor ELTP	Entry Level	264.00	8/03/2011	8/03/2012
Maryland Dept. of Juvenile Services	C11537	Entrance Level - DJS	Entry Level	203.00	7/25/2011	7/25/2012
Maryland Division of Parole & Probation	C11573	Entrance Level - DPP Agent	Entry Level	360.00	9/28/2011	9/28/2012
Eastern Shore Criminal Justice Academy	C11550	Entrance Level - ESCJA - CO - 83	Entry Level	194.00	9/12/2011	9/12/2012
Eastern Shore Criminal Justice Academy	C11549	Entrance Level - ESCJA - Staff - 83	Entry Level	107.00	9/12/2011	9/12/2012
Frederick County Criminal Justice Acad.	C11536	Entrance Level - Frederick Co. Corr.	Entry Level	355.00	7/25/2011	7/25/2012
Southern Maryland Criminal Justice Acad.	C11544	Entrance Level - SMCJA - Corrections	Entry Level	300.00	8/10/2011	8/10/2012
Queen Anne's County Detention Center	C11541	First Aid	Inservice	4.00	8/03/2011	8/03/2014
Cecil County Detention Center	C11551	High Risk Transports	Inservice	2.00	9/12/2011	9/12/2014
MD Police & Corr. Training Commissions	C11572	Internal Investigations-Correctional Officers	Inservice	6.00	9/28/2011	9/28/2014
DPSCS Corrections	C11560	Maintaining Professional Boundaries	Inservice	2.00	9/19/2011	9/19/2014
Maryland Criminal Justice Association	C11570	MCJA Fall 2011 "The Future of Corrections"	Inservice	9.50	9/26/2011	9/26/2012
NAMI	C11579	NAMI Maryland Annual Education Conference	Inservice	4.00	10/03/2011	10/03/2014
Cecil County Detention Center	C11566	OC Spray Certification Training	Inservice	6.00	9/19/2011	9/19/2014
Cecil County Detention Center	C11567	OC Spray Recertification	Inservice	2.00	9/19/2011	9/19/2014
Wicomico County Detention Center	C11546	Orientation/In-Service-Communicable Diseases	Inservice	3.00	8/19/2011	8/19/2014
DPSCS Professional Development & Training	C11580	Pepperball User Course	Inservice	7.50	10/05/2011	10/05/2014
Maryland Dept. of Juvenile Services	C11532	Perspectives in Mental Health-Care for Adolescent	Inservice	3.00	7/15/2011	7/15/2014
Cecil County Detention Center	C11553	Prison Rape Elimination Act	Inservice	2.00	9/12/2011	9/12/2014
Baltimore County Dept. of Corrections	C11561	Professionalism and Ethics	Inservice	1.50	9/19/2011	9/19/2014
DPSCS Corrections	C11529	Safe Delivery of Group Treatment in Correctional S	Inservice	8.00	7/13/2011	7/13/2014
Baltimore County Dept. of Corrections	C11564	Self Defense for Support Staff	Inservice	4.00	9/19/2011	9/19/2014
Allegany County Detention Center	C11545	Sexual Harassment Training	Inservice	6.00	8/19/2011	8/19/2014
The Moss Group, Inc.	C11539	Staff Sexual Misconduct: Preventing Sexual Abuse	Inservice	21.00	8/01/2011	8/01/2014
Baltimore County Dept. of Corrections	C11563	Suicide Prevention	Inservice	1.50	9/21/2011	9/21/2014
Cecil County Detention Center	C11565	Tac 700 Pepperball Launcher	Inservice	8.00	9/19/2011	9/19/2014
DPSCS Corrections	C11558	Technique, Stage and Sequence Guidelines for Relat	Inservice	4.00	9/19/2011	9/19/2014
DPSCS-IT&CD	C11581	Techniques of Fingerprinting	Inservice	8.00	10/05/2011	10/05/2014
Cecil County Detention Center	C11555	Use of Correctional Restraints	Inservice	2.00	9/12/2011	9/12/2014
Worcester County Detention Center	C11582	Worcester County Jail Police and Procedures	Inservice	8.00	10/05/2011	10/05/2014
Maryland Dept. of Juvenile Services	C11533	Working with Sexually Diverse Youth	Inservice	3.50	7/15/2011	7/15/2014
Maryland Dept. of Juvenile Services	C11574	Youth and Tobacco Use	Inservice	6.50	9/29/2011	9/29/2014
Maryland Dept. of Juvenile Services	C11527	Youth Worker's Toolbox II	Inservice	7.00	7/13/2011	7/13/2014
Baltimore County Dept. of Corrections	C11562	Youthful Offenders	Inservice	1.50	9/19/2011	9/19/2014

## A Change to Training Notes

Commencing with the May 2011 issue, please note that the publication schedule for Training Notes has changed from a bi-monthly issue to a quarterly issue. We will maintain our commitment to bringing our readership timely and useful information in all areas of law enforcement and corrections training and certification, leadership, and crime prevention.

**TRAINING**  
**NOTES**



---

Police and Correctional Training Commissions  
6852 4th Street  
Sykesville, Maryland 21784-7433